

Position Description

Position Title:	Diabetes Educator
Classification:	Stream D - Direct Service Delivery, Band 2

Purpose of the Role

The Diabetes Educator delivers targeted allied health services to support local priority health needs across diverse population groups. The role requires flexibility within scope of practice to respond to evolving program requirements and ensure high-quality, person-centred diabetes care.

Key Relationships

The Diabetes Educator reports to the Portfolio Manager, Chronic Disease Services (Primary Health), and is a member of the wider Primary Health Team.

Position Responsibilities

Responsibilities include, but are not limited to:

Clinical Service Delivery

- Provide high-quality diabetes education and self-management support to individuals, families, and communities.
- Deliver both individual and group education sessions tailored to diverse populations, including Aboriginal and Torres Strait Islander peoples and young people.
- Provide outreach services to rural and remote communities.
- Participate in commercial clinic activities as required.

Collaboration & Partnerships

- Strengthen partnerships with General Practices and Aboriginal Health Services to support coordinated, multidisciplinary care.
- Develop and maintain effective relationships with external providers and stakeholders to support health promotion initiatives.
- Communicate regularly with clients' GPs and support clients without a GP to connect with an appropriate practice.
- Enhance service accessibility for Aboriginal and Torres Strait Islander communities.

Capacity Building & Professional Contribution

- Build capacity within the local health sector through education, mentoring, and upskilling activities.
- Provide clinical supervision to students and junior staff.
- Contribute to the development, delivery, and evaluation of diabetes-related models of care and research projects.

Operational Responsibilities

- Coordinate appointment schedules and client programs in partnership with administrative staff.
- Maintain client confidentiality in accordance with professional, organisational, and program requirements.

- Adhere to the organisation's Clinical Governance Framework.
- Complete administrative tasks and reporting within required timeframes.
- Undertake other duties consistent with the role and scope of practice as required.

Other Duties

- Always demonstrate and uphold organisational ICARE values.
- Comply with all Work Health and Safety policies and procedures.
- Maintain currency of skills and knowledge through continuing professional development.
- Attend and participate in after-hours meetings or functions as required.
- Participate actively in staff activities, meetings, and organisational processes.
- Identify and contribute to continuous quality improvement activities.
- Engage in annual performance planning and review processes.
- Maintain a working knowledge of office equipment and systems.
- Perform other duties relevant to the role as directed from time to time.

Our Values

Staff are expected to demonstrate our **ICARE** values:

Integrity & Trust

Collaboration & Innovation

Achievement & Excellence

Respect & Empowerment

Empathy & Understanding

Special Job Requirements

1. National Police Check with a satisfactory outcome and Working With Children Check clearance for paid work
2. NDIS Worker Screening check, qualifications and professional registration as applicable to this role
3. Eligibility to work in Australia
4. Valid Australian Drivers Licence

Note:

This position description is not a duty statement; it is only intended to provide an outline of the key responsibilities of the position. Employees are expected to carry out any duties, within the scope of their ability, that are necessary to fulfil the position objectives.

It is expected that this position description will change over time due to the nature of Marathon Health activities. A flexible attitude to change is expected of staff. Any proposed changes will be discussed with you.

I, the undersigned, agree to be employed under the terms and conditions as detailed in this position description.

Signed _____

Date _____

Print Name _____

Selection Criteria

Essential

- Tertiary qualification in one of the following primary disciplines: **Podiatry, Pharmacy, Nursing, Exercise Physiology, or Dietetics**.
- Registration with **AHPRA**, or eligibility for registration.
- **Graduate Certificate in Diabetes Education**, or willingness to undertake this qualification.
- **ADEA Credentialling**, or willingness to work toward credentialled status.
- Demonstrated theoretical and clinical knowledge of contemporary diabetes management.
- Proven ability to manage competing priorities and consistently deliver high-quality outcomes.
- Excellent interpersonal and communication skills, with the ability to engage effectively across diverse cultural contexts.
- Ability to work both independently and collaboratively within a multidisciplinary team.
- Proficient computer skills, including use of the **Microsoft Office Suite**.
- Current **Driver's Licence**.

Desirable

- Experience working in **rural and remote** health settings.
- Experience delivering services to **Aboriginal and Torres Strait Islander** communities.
- Experience using **telehealth** platforms for service delivery, or a willingness to adopt this model of care.
- Knowledge of health promotion principles and chronic disease management frameworks.
- Previous involvement in **research**, service evaluation, or quality improvement initiatives.