

Position Description

Position Title:	Occupational Therapist
Classification:	Stream D - Direct Service Delivery, Band 2

Purpose of the Role

The Occupational Therapist is an integral part of the multidisciplinary healthcare team and provides occupational therapy assessment and management services for children and adults as part of our NDIS Team. The role works collaboratively with other health professionals and stakeholders, and will focus on promoting health and wellbeing by enabling people to undertake their daily living activities.

Key Relationships

The Occupational Therapist reports to the Portfolio Manager NDIS or Team Lead - Allied Health and is part of a multi-disciplinary team. You will build and maintain relationships with clients and their families, other service providers and external stakeholders to ensure a collaborative approach to the delivery of allied health services.

Position Responsibilities

Responsibilities for this position include, but are not limited to:

- Deliver person centred, goal directed Occupational Therapy services for children and adults;
- Contribute to the development, implementation and evaluation of models of Occupational Therapy service delivery, including telehealth and outreach;
- Liaise with and develop ongoing partnerships with clients, their families and other service providers including government and non-government agencies;
- Maintain accurate documentation of service provision and clinical records
- Ensure confidentiality of each client is maintained in accordance with professional guidelines.
- Contribute to quality assurance activities;
- Compliance with Occupational Therapy Code of Ethics and Code of Professional Conduct and Scope of Practice;
- Undertake continuing professional development and maintain Registration and supervision requirements;
- Complete reporting and administrative tasks in a timely manner in line with Policies and Procedures.
- Participate in the supervision of students undertaking clinical education placements with Marathon Health.
- Actively contribute to the allied health team.

Other Duties

- Demonstrate and uphold our values at all times.
- Comply with the Work Health and Safety policies and procedures at all times.
- Undertake continuing professional development as required to ensure job skills remain current.
- Attend/participate in out-of-hours meetings and functions as required.
- Participate in staff activities and processes.
- Identify and participate in continuous quality improvement opportunities.

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- Actively participate in annual performance planning and review activities.
- Maintain a working knowledge of all equipment used in the office.
- Other duties as directed from time to time.

Our Values

Staff are expected to demonstrate our **ICARE** values:

- Integrity & Trust
- Collaboration & Innovation
- Achievement & Excellence
- Respect & Empowerment
- Empathy & Understanding

Special Job Requirements

1. National Police Check with a satisfactory outcome and Working With Children Check clearance for paid work
2. NDIS Worker Screening check, qualifications and professional registration as applicable to this role
3. Eligibility to work in Australia
4. Valid Australian Drivers Licence

Note:

This position description is not a duty statement; it is only intended to provide an outline of the key responsibilities of the position. Employees are expected to carry out any duties, within the scope of their ability, that are necessary to fulfil the position objectives.

It is expected that this position description will change over time due to the nature of Marathon Health activities. A flexible attitude to change is expected of staff. Any proposed changes will be discussed with you.

I, the undersigned, agree to be employed under the terms and conditions as detailed in this position description.

Signed _____

Date _____

Print Name _____

Selection Criteria

Essential

- Tertiary qualification in Occupational Therapy and current registration with the Australian Health Practitioner Regulation Agency (AHPRA).
- Clinical experience or a willingness to gain experience in working with children and adults in a range of models of service provision.
- Commitment to evidence-based practice that is strength based and person centred and to continuing professional development and quality improvement.
- Commitment to clinical supervision.
- Strong time management and organisational skills, completing work in a timely manner.
- Excellent interpersonal and communication skills, including the ability to work in a team environment and autonomously.
- Sound computer skills.
- Current Driver's Licence and willingness to travel for work purposes.

Desirable

- Experience in working with individuals who have a disability, under a fee for service model.
- Experience or a willingness to learn how to deliver services in country towns and by telehealth.